

DDDG Meeting 06

23 September 2025 at 10:00 - Web-Conference

Attendee	Company
Attendees	
Ian Burman [IB]	Green GEN Cymru
James Dorsey [JD]	Urban Chain
Karl Maryon [KM]	Drax
Kevin Woollard [KW]	British Gas
Monique Pereira [MP]	Indigo Networks
Peter Waymont [PW]	UK Power Networks
Code Administrator	
Furqan Aziz [FA]	Chair
Hannah Proffitt [HP]	Secretariat
Apologies	
Edda Dirks [ED]	SSE
Mark Bellman [MB]	ENWL
Simon Yeo [SY]	National Grid

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this meeting to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting.

Apologies

- 1.2 Apologies are included in the table above.

Minutes of the Previous Meeting

- 1.3 No feedback was provided.
- 1.4 Slides presented during the meeting are included as Attachment 1.

2. Actions

- 2.1 The Chair provided the following updates on the outstanding actions.

03/01 - The Chair to create a mock view of the charging data and present to the DCMDG at the July meeting.

- 2.2 The Chair presented the mock view to the DCMDG at the July meeting. Members supported the proposal and future API integration and recommended a technical subgroup is established for development. The DCUSA Board approved the request to establish a subgroup at their August meeting.
- 2.3 The Chair advised that an invitation for parties to join was issued on 09 September and that at the time of the meeting, 9 members had requested to join. The Chair noted that this only includes two Suppliers and therefore they will issue a reminder to encourage more Suppliers to join.
- 2.4 The Chair advised that the meetings will be held monthly, with the first meeting scheduled for 29 October after the DDDG. The Chair noted that the agendas for the meetings will be focused to ensure the subgroup is progressed efficiently.

05/01- The Chair to update the DCUSA Board on the DDDG's decision to initially progress ticket 864 with the first two endpoints only, with the four remaining endpoints to follow.

- 2.5 The Chair advised that this has not yet been completed and will be completed at the next DCUSA Board meeting.

05/02 - The Chair to remind the DCUSA team to populate the 'Group Members' for all Working Groups on the website, and to ensure the SIG Issues Log and DIP statuses are consistent.

- 2.6 The Chair advised that a reminder has been issued to the team.
- 2.7 The Chair added that an action was taken at the Board meeting to raise a ticket to make the process of adding Working Group members more efficient as it is currently not a straightforward administrative task.

05/03 - Chair to progress development idea – 'Group Members' lists should be updated to include email addresses as was previously the case, and for 'Party Constituency' to be removed as it is not relevant.

- 2.8 The Chair advised that the Board agreed the Working Group members should be included on the website but did not agree on whether contact details should be included. Work on this is ongoing.

05/04 - Chair to progress development idea – a link to the Working Group page to be added to the Change Proposal page in the purple box at the top right next to the 'Join this Working Group' link.

- 2.9 The Chair advised that work on this is ongoing.

05/05 - The Chair to fix the issue with sticky column headers on the Escalation Contacts table.

- 2.10 The Chair confirmed that this issue is now fixed.

3. DDDG Items

API Layer Update

- 3.1 The Chair advised that the API layer is ready to test, and testing will begin next week. The Chair added that this should be ready for release on 07 October but that they would issue confirmation to members next week.
- 3.2 KW asked whether any additional steps will be needed to make the Change Register data available. The Chair confirmed that this data is already digitalised so access will just need to be granted, which will be done using an API key.
- 3.3 KW asked how the API key will work. The Chair noted that this is similar to a password and that it will be managed in a similar way to how DCUSA website passwords are managed. KW noted that if this key changes it would need to be communicated. The Chair noted that they had suggested a lifetime key and that information security had approved this.

Live Demo

- 3.4 The Chair gave a demonstration of the features that will be going live on 07 October. These include the following.
- Additional filters on the Change Register - including filtering by Matter, Party Type, and Status.
 - Copy row feature.
 - Quick Link added to the Change Proposal page for Legal Text.
 - Delivery Schedule – addition of definitions of the stages.
 - Committees and Groups pages – related committees and groups column moved and link will be removed if there is no associated group.

Feedback from the DCUSA Board on DDDG 05 items

Ticket 906 – to be able to see a list of all members in a working group directly from the Change Proposal page.

- 3.5 The Chair advised that the Board agreed the Working Group members should be included on the page but did not agree on whether contact details should be included. Work on this is ongoing.

Ticket 908 – to be able to download a csv of all Working Group members.

- 3.6 The Chair advised that work on this is ongoing.

4. Review of User Feedback and Requests

All feedback received via the website

- 4.1 The Chair advised they had received the following two requests.

I do have a query/suggestion: having just returned from leave, I'm wading through my inbox. In particular, I'm looking for any DCUSA change proposals that may have been issued for consultation whilst I've been away. I turned to Change Proposal Register - DCUSA to find the answer more quickly (eliminating the risk of missing the relevant e-mails), by applying a filter to the fourth column ("Progress"). However, there is none. Is that something already on the to-do list? And in the meantime, is there another way to find out?

- 4.2 The Chair highlighted that the ability to filter by status will be included in the release on 07 October.

I have noticed that when I go to the bottom of the <https://www.dcusa.co.uk/change-overview/change-proposal-register/> page (I have 100 items showing) and select 'Next Page' I'm taken to the bottom of the next page rather than the top. I think it more logical for it to jump to the top of the next page as this takes you to the next sequential number. I also think we should consider adding the page number selection and next page options to the top of the page. This would be useful if you know the range a mod number is in but can't remember the exact number.

- 4.3 Members agreed that an anchor to the top of the page would be beneficial and should be progressed.

Action 06/01 - Chair to progress new development idea – when moving between pages of the Change Proposal Register, add an anchor to the top of the page. Currently users are taken to the bottom of the next page.

- 4.4 The Chair noted that adding the page numbers to the top of the page could be more challenging but agreed to liaise with Xanda to investigate whether it would be possible.

Action 06/02 - Chair to liaise with Xanda to investigate whether page numbers can be added to the top of the Change Proposal Register.

Feedback or improvements from attendees

- 4.5 The Chair asked for any further feedback from attendees, to which one matter was raised.

- 4.6 PW noted that within the Issues Register, when clicking on the issue you cannot see what the issue actually is. PW suggested that a button is added to the page with a link to the issue.

- 4.7 Members agreed and the Chair agreed to progress this.

Action 06/03 - Chair to progress new development idea – button to be added to the Issue page with a link to the issue.

5. Any Other Business

- 5.1 Nothing further was raised.

Attachments

- Attachment 1 - DDDG Meeting 06 Slides

New and Open Actions

Action Ref.	Action	Owner	Update
05/01	The Chair to update the DCUSA Board on the DDDG's decision to initially progress ticket 864 with the first two endpoints only, with the four remaining endpoints to follow.	The Chair	Action ongoing. This will be completed at the next Board meeting.
05/03	Chair to progress development idea – 'Group Members' lists should be updated to include email addresses as was previously the case, and for 'Party Constituency' to be removed as it is not relevant.	The Chair	Action ongoing. The Board agreed the Working Group members should be included on the website but did not agree on whether contact details should be included. Work on this is ongoing.
05/04	Chair to progress development idea – a link to the Working Group page to be added to the Change Proposal page in the purple box at the top right next to the 'Join this Working Group' link.	The Chair	Action ongoing. Work on this is ongoing.
06/01	Chair to progress new development idea – when moving between pages of the Change Proposal Register, add an anchor to the top of the page. Currently users are taken to the bottom of the next page.	The Chair	New action.
06/02	Chair to liaise with Xanda to investigate whether page numbers can be added to the top of the Change Proposal Register.	The Chair	New action.

06/03	Chair to progress new development idea – button to be added to the Issue page with a link to the issue.	The Chair	New action.
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Closed Actions

Action Ref.		Update	
03/01	The Chair to create a mock view of the charging data and present to the DCMDG at the July meeting.	The Chair	Action complete. An invitation for parties to join a technical subgroup was issued on 09 September and at the time of the meeting, 9 members had requested to join. A reminder will be issued shortly to encourage more Suppliers to join. Meetings will be held monthly, with the first meeting scheduled for 29 October.
05/02	The Chair to remind the DCUSA team to populate the ‘Group Members’ for all Working Groups on the website, and to ensure the SIG Issues Log and DIP statuses are consistent.	The Chair	Action complete.

DCUSA

05/05	The Chair to fix the issue with sticky column headers on the Escalation Contacts table.	The Chair	Action complete.
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